

To renew any or all of the items that you have checked out from the library, you will need the following information:

1. Your identification number, located on the back of your Parker ID.
2. Your PIN, which can only be obtained by speaking with the circulation desk.

-If you are off-campus, you can contact the circulation desk by calling (972) 438-6932 ext. 7190, or toll-free at 1-800-438-6932 ext. 7190. You can also email a PIN request to AskLibrary@parker.edu from your Parker email address, however depending on the time of day, an immediate response may not be possible.

3. Go to <http://my.parker.edu> and choose the Library heading. (You may need to click on the “more” heading to see the Library heading.)



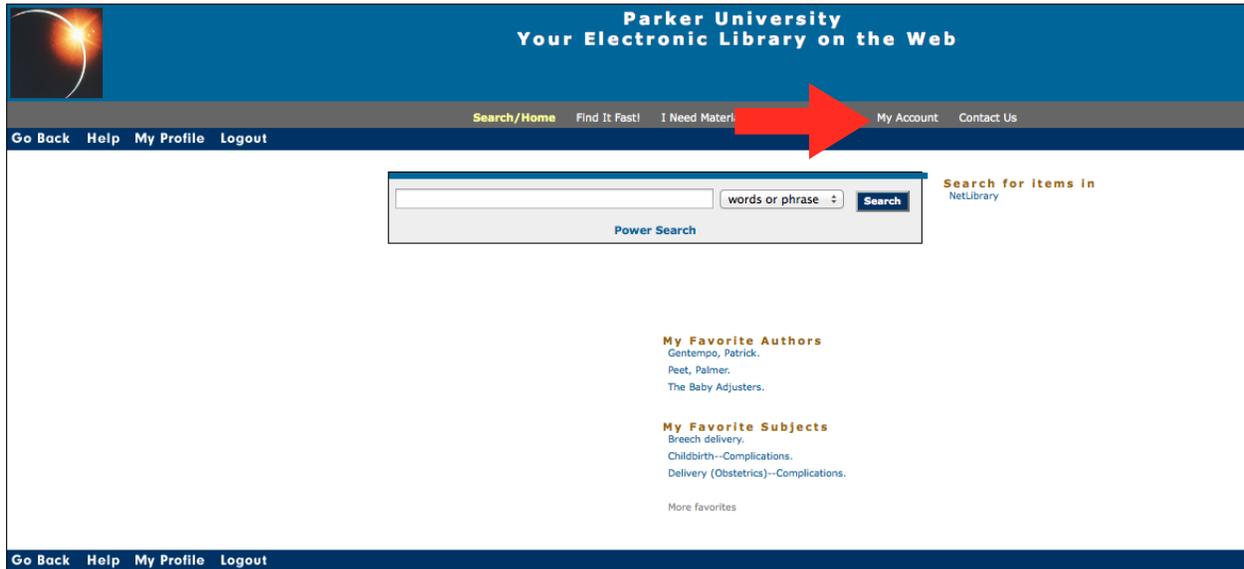
The screenshot shows the MyParker website interface. At the top, there is a navigation bar with the MyParker logo on the left and links for Parker Events, News, Contact Directory, Site Map, and Search on the right. Below the navigation bar, there is a user login section with fields for User Name and Password. The main navigation menu includes Home, Future Students, Student Services, Academics - Clinics, Library, and Alumni. A red arrow points to the Library link. Below the navigation bar, the main content area is titled "Welcome to MyParker" and contains several sections: "Campus Announcements", "Academics - Clinics", "Future Students", "Student Services", "Academic Information", "Academics Home Page", "Future Student Home Page", "Logging Into MyParker", "Password Expired or Forgotten", and "Initial Login to MyParker".

4. On the next page, locate the Sirsi Dynix icon and click on it.

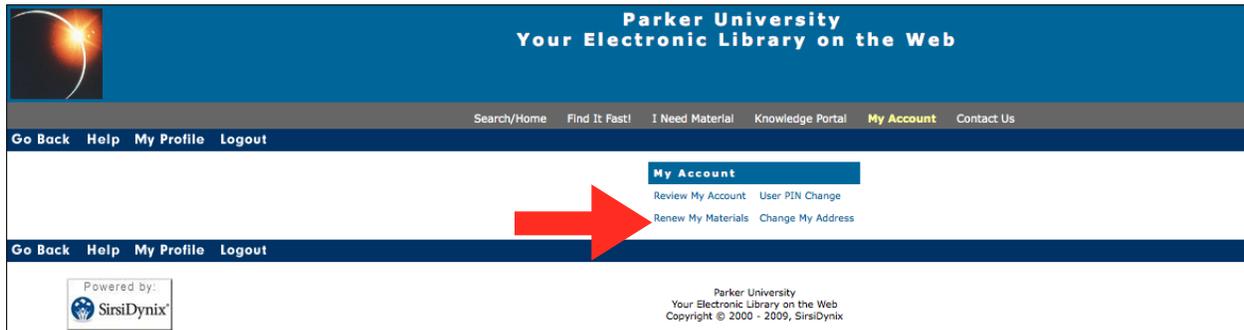
5. On the next page, log in at the top right using your Parker ID number and PIN. (Remember, you will need to contact the circulation desk to obtain your PIN.)

NOTE: Once you log in, there will be no visual notification that you are logged in, except that the “User ID” and “PIN” boxes will disappear. For full security, make sure that you click the “Logout” option on the left side of the screen once you are finished.

6. Now that you are logged in, click on the “My Account” link in the grey bar at the top.



7. On this next page, click the “Renew My Materials” link. (From this page, you can also review your account, update your address, and change your PIN.)



8. On the following page, you will be presented with list of items that you have currently checked out. You may choose to renew any or all of them.

