Export LectureTools Participation Data to the Blackboard Grade Center

The following instructions walk you through the process of sending student participation data from LectureTools to your Blackboard Grade Center. Please make sure that your LectureTools course is linked to your Blackboard course prior to attempting this process. In addition, make sure that you have created at least one graded LectureTools activity in your Blackboard course. This reference guide is available for download on the Information Technology site on MyParker.

1. Navigate to the course where you have posted your LectureTools lectures. Select the link to the graded LectureTools lecture. Keep in mind that this activity should already have a corresponding grade column in the Grade Center.

2. Click on Enter LectureTools link to launch the LectureTools site.
3. Click the A) **Assess** tab, B) choose **Activity Answers**, and C) select **Activity Participation**.

Each column represents a specific lecture, with Total Activities | % Participation displaying in the top row. Each cell in a student’s row is the number of activities in which they participated for a given lecture.

Use the checkboxes above each lecture column to select what data will be sent to Blackboard. Note that by checking or un-checking a specific lecture, each student’s **Total Score** will update:
The **Total Score** column is what will be sent to Blackboard as a percentage for each student for that activity.

4. Once the Total Score column has all of the correct lectures included, click **Send total to LMS**.

A dialog will appear that will confirm which lecture dates will be included.

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**LECTURETOOLS**

- You are about to overwrite student data.

Submitting will overwrite any previous student data and send the new total points for participation for the following dates:

- 03-04
- 03-06

Continue?  

[Cancel]  [Continue]
5. In the Blackboard Grade Center, configure your LectureTools columns in the **Letter grade and Percentage grade** columns to be included in your final grade calculations.

Keep in mind that you have the option of creating multiple gradable items and their associated grade columns for your LectureTools lectures. For instance, create a grade column for each week of your course and send over participation data for all your lectures for that given week.

**Please Note:** LectureTools **only sends participation data** to Blackboard, not performance data.