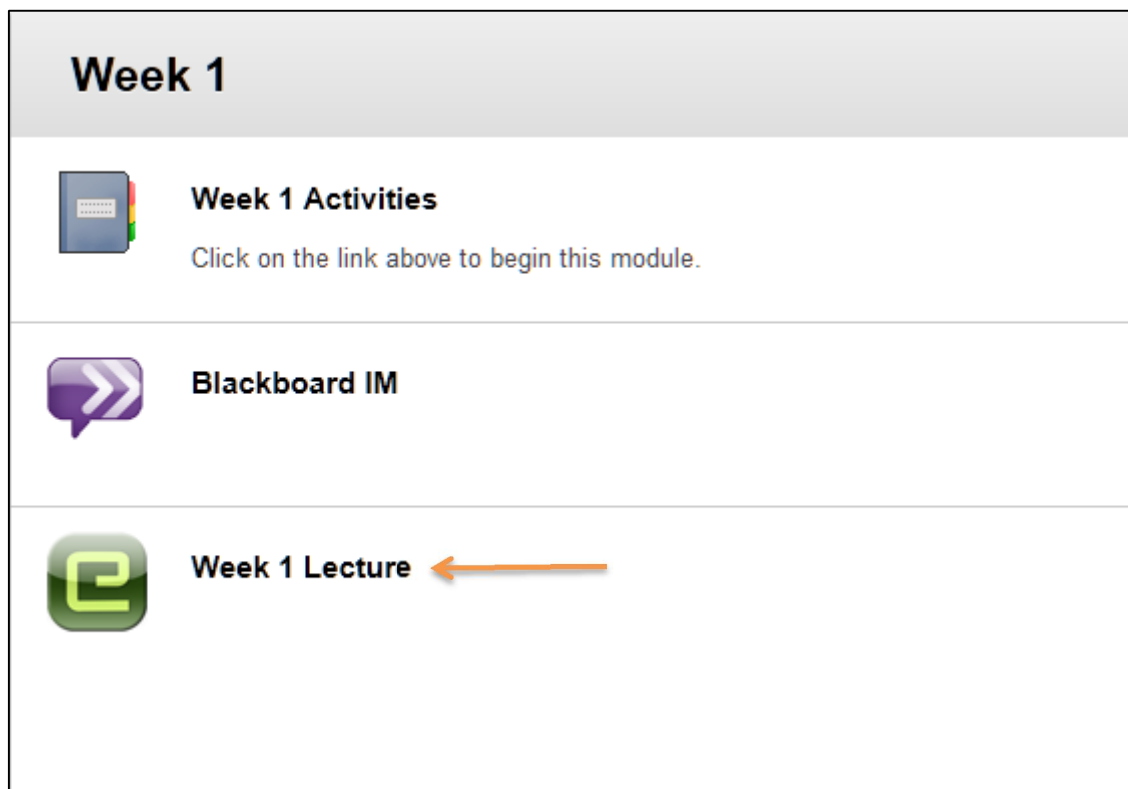


# Export LectureTools Participation Data to the Blackboard Grade Center



The following instructions walk you through the process of sending student participation data from LectureTools to your Blackboard Grade Center. Please make sure that your LectureTools course is linked to your Blackboard course prior to attempting this process. In addition, make sure that you have created at least one graded LectureTools activity in your Blackboard course. This reference guide is available for download on the [Information Technology](#) site on MyParker.

1. Navigate to the course where you have posted your LectureTools lectures. Select the link to the graded LectureTools lecture. Keep in mind that this activity should already have a corresponding grade column in the Grade Center



2. Click on **Enter LectureTools** link to launch the LectureTools site.

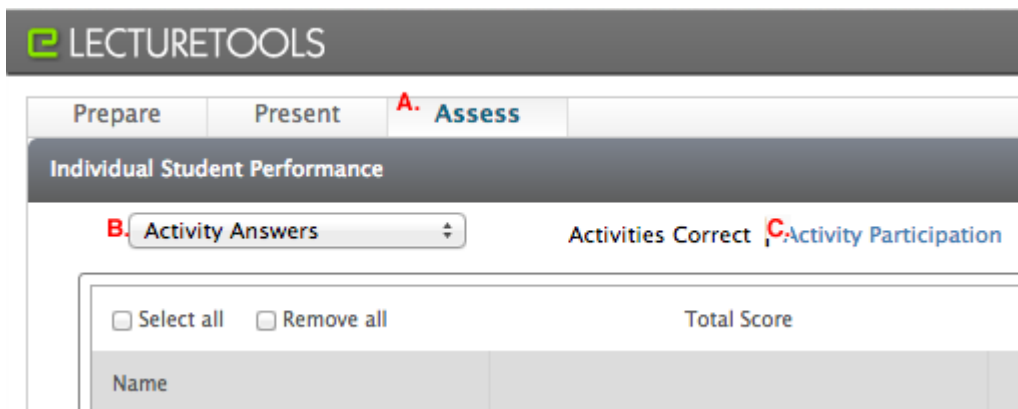
Welcome to LectureTools.

Please click the button below to continue into LectureTools.

[Enter LectureTools](#)



3. Click the A) **Assess** tab, B) choose **Activity Answers**, and C) select **Activity Participation**.



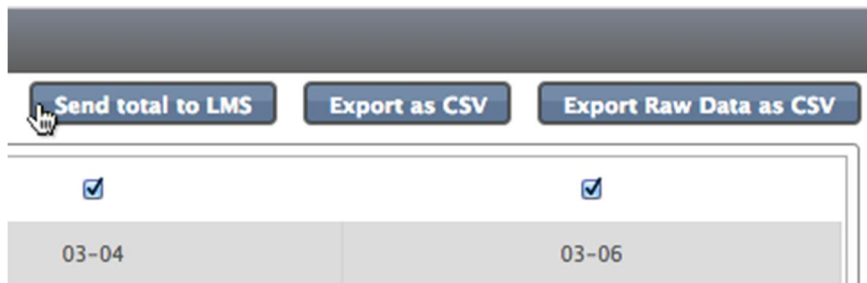
Each column represents a specific lecture, with Total Activities | % Participation displaying in the top row. Each cell in a student's row is the number of activities in which they participated for a given lecture.

Use the checkboxes above each lecture column to select what data will be sent to Blackboard. Note that by checking or un-checking a specific lecture, each student's **Total Score** will update:

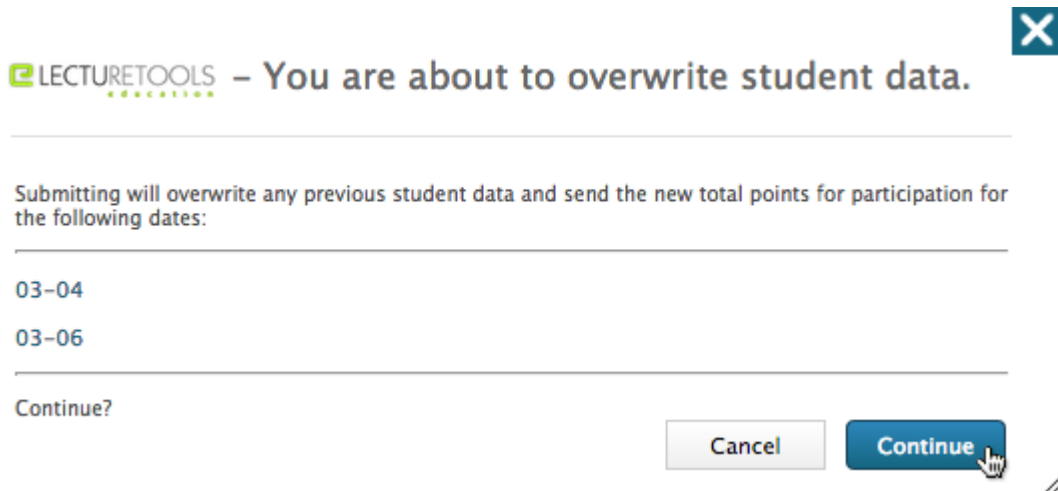
<input type="checkbox"/> Select all <input type="checkbox"/> Remove all		Total Score	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Name		03-04	03-06	
Total Activities   % Participation		Avg 7   94%	4   90%	3   100%
Jason Aubrey	6   86%	3	3	
Chelsea Jenkins	7   100%	4	3	
Chris Machielse	6   86%	3	3	
Sharan Ravi	7   100%	4	3	
Bret Squire	7   100%	4	3	

The **Total Score** column is what will be sent to Blackboard as a percentage for each student for that activity.

- Once the Total Score column has all of the correct lectures included, click **Send total to LMS**.



A dialog will appear that will confirm which lecture dates will be included.



- In the Blackboard Grade Center, configure your LectureTools columns in the **Letter grade** and **Percentage grade** columns to be included in your final grade calculations.

**Grade Center : Full Grade Center**

*When screen reader mode is on the table is static, and grades may be entered on the Grade Details page, accessed by selecting the table cell for the grade. When screen reader mode is off, grades can be typed directly into the cells on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)*

Create Column   Create Calculated Column   Manage   Reports   Filter   Work Offline

Grade Information Bar   Sort Columns By: Layout Position   Order: Ascending   Last Saved: July 24, 2014 1:58 PM

Last Name	First Name	Username	Student ID	Last Access	Availability	Letter Grade	Percentage Gra	Week 1 Lecture	Week 2 Lecture
Student	Abel	test.student		July 16, 2014	Available	F (68.33%)	68.33%	0.00	--
Student	Buddy	test.student01		July 16, 2014	Available	--	--	--	--
Student02	Test	test.student02		July 16, 2014	Available	--	--	0.00	--
Watson	William	bwatson	95837	July 24, 2014	Available	--	--	100.00	--

Selected Rows: 0   Move To Top   Email   Icon Legend   Edit Rows Displayed

Keep in mind that you have the option of creating multiple gradable items and their associated grade columns for your LectureTools lectures. For instance, create a grade column for each week of your course and send over participation data for all your lectures for that given week.

**Please Note:** LectureTools **only sends participation data** to Blackboard, not performance data.