



## Verification Worksheet – V1 Dependent 2020-2021 Academic Year

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Last First Student ID

Your FAFSA was selected by the U.S. Department of Education for a review process called “Verification.” We are required by federal law to verify that the data provided on your FAFSA is accurate. If there are any discrepancies between your FAFSA and information provided on this worksheet, we will update your application, recalculate your aid eligibility, and notify you of any changes to your financial aid package.

This worksheet and any additional documentation required should be returned to Student Financial Services as soon as possible. All required documentation must be submitted and reviewed before verification can be completed.

**Verification must be completed before your financial aid can be applied to your student account and no later than the end of the first term of enrollment for the academic school year.** If verification is not completed, all academic year federal, state, and need-based Parker University aid will be canceled.

### A. Family Information

List the people in your parents’ household, including:

- Yourself and your parent(s) (including stepparent) even if you don’t live with your parents.
- Your parents’ other children, if (a) your parents will provide more than half of their support from July 1, 2020 - June 30, 2021, or (b) the children would be required to provide parental information when applying for Federal Student Aid.
- Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2020 - June 30, 2021.

Provide the name of the college for any household member who will be attending college at least half-time between July 1, 2020, and June 30, 2021, and will be enrolled in a degree or certificate program.

Full Name	Age	Relationship	College 2020-21
		Self	Parker University
		Custodial Parent	Not Applicable
		Custodial Parent/Stepparent	Not Applicable
		Sibling	
		Sibling	

## B. Student 2018 Tax and Income Information

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Check only **ONE** box below.

- Check here if you have or will file a 2018 U.S. Income Tax Return.
- Check here if you have been granted a filing extension by the IRS. You must provide the following documentation:
- ✓ Copy of IRS Form 4868 or Copy of IRS Extension Approval
  - ✓ Copy of IRS Form W-2
- OR-
- ✓ **If self-employed** certify below the amount of your Adjusted Gross Income and U.S. Income Tax paid for tax year 2018.
- a. Adjusted Gross Income      \$ \_\_\_\_\_
- b. Income Tax Paid              \$ \_\_\_\_\_

- Check here if you did not earn any income and are not required to file a 2018 U.S. Income Tax Return.
- Check here if you earned income but are not required to file a 2018 U.S. Income Tax Return. You must provide the following documentation:
- ✓ Copy of IRS Form W-2 for each source of employment
- Check here if you earned income but did not receive a W-2. List your employer(s) and income received in 2018.

Source of Income	Amount
	\$
	\$

## C. Parent 2018 Tax and Income Information

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Check only **ONE** box below.

- Check here if you have or will file a 2018 U.S. Income Tax Return.
- Check here if you have been granted a filing extension by the IRS. You must provide the following documentation:
- ✓ Copy of IRS Form 4868 or Copy of IRS Extension Approval
  - ✓ Copy of IRS Form W-2
- OR-
- ✓ **If self-employed**, certify below the amount of your Adjusted Gross Income and U.S. Income Tax paid for tax year 2018.
- a. Adjusted Gross Income              \$ \_\_\_\_\_
- b. U.S. Income Tax Paid                \$ \_\_\_\_\_

Check here if you did not earn any income and are not required to file a 2018 U.S. Income Tax Return.

Check here if you earned income but are not required to file a 2018 U.S. Income Tax Return. You must provide the following documentation:

- ✓ Copy of IRS Form W-2 for each source of employment

Check here if you earned income but did not receive a W-2. List your employer(s) and income received in 2018.

Source of Income	Amount
	\$
	\$

## D. Next Steps

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Schools must verify FAFSA data with information provided directly from the IRS. If you checked that you have filed a 2018 U.S. Income Tax Return you must retrieve your IRS data using the IRS Data Retrieval Tool (DRT), requesting a Tax Return Transcript from the IRS, or using your completing Tax Return. Instructions for using the IRS DRT are available at <https://studentaid.ed.gov/sa/resources>, and a Tax Return Transcript may be requested through <https://www.irs.gov/>.

Your federal tax return must be filed electronically at least two weeks prior to using the IRS Data Retrieval Tool to allow the IRS time to process your return. Paper filing will require six to eight weeks.

### Option 1: IRS Data Retrieval Tool – FAST – EASY – ACCURATE

The easiest way to verify your FAFSA data with accurate tax information is by using the IRS Data Retrieval Tool. In a few simple steps, you may be able to view your tax information and transfer it directly into your FAFSA.

**Option 2: Tax Return Transcript** - If you do not want to use the IRS Data Retrieval Tool, are not eligible to use the tool, or you make changes after the retrieval process is completed, you must provide a 2018 Tax Return Transcript along with this verification worksheet. Tax filers can request a free transcript of their 2018 tax return from the IRS.

**NOTE:** If you are married and you and your spouse file separately on your 2018 U.S. Income Tax Return, you must provide an IRS Tax Transcript for both you and your spouse in order to complete Verification.

**NOTE:** Please do not submit any personal documents with personally identifiable information such as a Social Security number or date of birth. Please redact this information before submitting to the Office of Financial Aid.

## E. Certification and Signatures

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Each person signing this form certifies that all of the information reported on it is complete and correct. **The student and at least one parent must sign and date.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Warning: If you purposely give false or misleading information on this form, you may be subject to a fine, imprisonment, or both.