



Verification Worksheet – V5 Independent 2020-21 Academic Year

Student Name: _____ Student ID: _____
Last First Student ID

Your FAFSA was selected by the U.S. Department of Education for a review process called “Verification.” We are required by federal law to verify that the data provided on your FAFSA is accurate. If there are any discrepancies between your FAFSA and information provided on this worksheet, we will update your application, recalculate your aid eligibility, and notify you of any changes to your financial aid package.

This worksheet and any additional documentation required should be returned to Student Financial Services as soon as possible. All required documentation must be submitted and reviewed before verification can be completed.

Verification must be completed before your financial aid can be applied to your student account and no later than the end of the first term of enrollment for the academic school year. If verification is not completed, all academic year federal, state, and need-based Parker University aid will be canceled.

A. Family Information

List the people in your household, including:

- Yourself and your spouse if you have one.
- Your children, if you will provide more than half of their support from July 1, 2020 - June 30, 2021, even if they do not live with you.
- Other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2020 - June 30, 2021.

Provide the name of the college for any household member who will be attending college at least half-time between July 1, 2020, and June 30, 2021, and will be enrolled in a degree or certificate program.

Full Name	Age	Relationship	College 2020-21
		Self	Parker University

B. Student 2018 Tax and Income Information

Check only **ONE** box below.

- Check here if you have or will file a 2018 U.S. Income Tax Return.
- Check here if you have been granted a filing extension by the IRS. You must provide the following documentation:
- ✓ Copy of IRS Form 4868 or Copy of IRS Extension Approval
 - ✓ Copy of IRS Form W-2
- OR-
- ✓ **If self-employed** certify below the amount of your Adjusted Gross Income and U.S. Income Tax paid for tax year 2018.
- a. Adjusted Gross Income \$ _____
- b. Income Tax Paid \$ _____

- Check here if you did not earn any income and are not required to file a 2018 U.S. Income Tax Return.
- Check here if you earned income but are not required to file a 2018 U.S. Income Tax Return. You must provide the following documentation:
- ✓ Copy of IRS Form W-2 for each source of employment
- Check here if you earned income but did not receive a W-2. List your employer(s) and income received in 2018.

Source of Income	Amount
	\$
	\$

D. High School Completion Status

Provide one of the following documents to indicate the student's high school completion status as of the time the student will begin college in 2020–2021:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

In addition, you must sign, in the presence of an institutional official, the Statement of Educational Purpose provided on the next page. If you are unable to appear in person at the Parker University Financial Aid Office to verify your identity, you must provide to us the following:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

NOTE: Please do not submit any personal documents with personally identifiable information such as a Social Security number or date of birth. Please redact this information before submitting to the Office of Financial Aid.

E. Identity and Statement of Educational Purpose

I certify that I _____ am the individual
(Print Student's Name)

signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Parker University for 2020-2021.

(Student's Signature) (Date)

Received by _____
(FAO Personnel Signature Only) (Date)

**Notary's Certificate of Acknowledgement
(To be Completed Only if Student is Unable to Appear In-Person)**

State of _____ City/County of _____

On _____, before me, _____, personally appeared,
(Date) (Notary's name)

_____, and proved to me on the basis of satisfactory evidence of identification
(Printed name of signer)

_____ to be the above-named person who signed the foregoing instrument.
(Type of government-issued photo ID provided)

**WITNESS my hand and official seal
(seal)**

(Notary signature)

My commission expires on _____
(Date)

F. Next Steps

Schools must verify FAFSA data with information provided directly from the IRS. If you checked that you have filed a 2018 U.S. Income Tax Return you must retrieve your IRS data using the IRS Data Retrieval Tool (DRT), requesting a Tax Return Transcript from the IRS, or using your completing Tax Return. Instructions for using the IRS DRT are available at <https://studentaid.ed.gov/sa/resources>, and a Tax Return Transcript may be requested through <https://www.irs.gov/>.

Your federal tax return must be filed electronically at least two weeks prior to using the IRS Data Retrieval Tool to allow the IRS time to process your return. Paper filing will require six to eight weeks.

Option 1: IRS Data Retrieval Tool – FAST – EASY – ACCURATE

The easiest way to verify your FAFSA data with accurate tax information is by using the IRS Data Retrieval Tool. In a few simple steps, you may be able to view your tax information and transfer it directly into your FAFSA.

Option 2: Tax Return Transcript - If you do not want to use the IRS Data Retrieval Tool, are not eligible to use the tool, or you make changes after the retrieval process is completed, you must provide a 2018 Tax Return Transcript along with this verification worksheet. Tax filers can request a free transcript of their 2018 tax return from the IRS.

NOTE: If you are married and you and your spouse file separately on your 2018 U.S. Income Tax Return, you must provide an IRS Tax Transcript for both you and your spouse in order to complete Verification.

NOTE: Please do not submit any personal documents with personally identifiable information such as a Social Security number or date of birth. Please redact this information before submitting to the Office of Financial Aid.

G. Certification and Signatures

Each person signing this form certifies that all of the information reported on it is complete and correct. **The student and at least one parent must sign and date.**

Student Signature: _____ Date: _____

Spouse Signature (Optional): _____ Date: _____

Warning: If you purposely give false or misleading information on this form, you may be subject to a fine, imprisonment, or both.
